

**MINUTES OF  
DE SOTO LIBRARY BOARD  
JUNE 12, 2023**

**CALL TO ORDER**

The meeting was called to order by Terri Walker at 7:00 p.m.

**Roll Call:** Board members present: Connie Krizek, Aleen Davis, Terri Walker, Ed Sacco, Michael Lowry and Director Karen Graham. Quorum established. Board members not in attendance: Beverly Wilson, Jillian Lutz, Ashley Jennings and Joni Roland

**Guests:** Autumn Blanchard, Janice Butcher, and Caitlyn Vanover

**Acceptance of Agenda:** Agenda was accepted as presented. Motion to accept made by Michael Lowry, seconded by Ed Sacco.

**APPROVAL OF MINUTES**

Minutes were approved as presented. Motion to accept made by Michael Lowry and seconded by Connie Krizek.

**PUBLIC COMMENTS:** None

**FINANCIAL REPORT**

Financial report was tabled until July meeting as the board is waiting on the financial documents from the City of De Soto. Motion to table approval made by Michael Lowry and seconded by Ed Sacco.

**DIRECTOR'S REPORT**

Highlights of month:

- \*Bike Helmet giveaway with the Jefferson County Health Department was a success. 50 helmets were given out.
- \*Summer Reading Program is underway. The library has seen great registration numbers so far.
- \*Report was accepted as presented. Motion to accept made by Michael Lowry and seconded by Aleen Davis.

**OLD BUSINESS**

Meinershagen is working with SMCI to address some flashing issues with the new HVAC units. Anticipated start date for the roofing project is mid-June.

**NEW BUSINESS**

Discussion of updates to the following policies took place:

- \*Collection Development Policy
- \*Meeting Room Use Policy
- \*Circulation Policy
- \*Display Policy
- \*Reconsideration of Materials Form

Approval of the updated policies will take place at the July meeting. The board will review and make recommendations for changes to be approved at the July board meeting.

All board members and guests voted on their top two favorite button and bookmark designs. The top two winners will have their bookmarks and buttons printed for distribution to the public during Summer Reading Program.

**ADJOURNMENT**

There being no further business a motion was made to adjourn at 7:55 p.m. Motion made to adjourn by Michael Lowry and seconded by Ed Sacco.

Respectfully submitted,

Karen Graham, Library Director